

Downtown Mount Clemens

Juneteenth Festival

June 16 – 17, 2023

Registration and Information

EVENT PRODUCERS: The Mount Clemens Downtown Development Authority and G.I.R.L.

GENERAL INFORMATION: The Mount Clemens Juneteenth Festival is free, open to the public, and fully handicapped accessible.

LOCATION: The Downtown Mount Clemens Juneteenth Festival is held in the heart of the downtown restaurant and retail district. The show area is located on Macomb Place between N. Walnut and Pine Streets and N. Walnut Street between Macomb Place and New Street.

DATES & TIMES:

June 16 - 17, 2023. Show Hours - Friday 11:00 AM – 8:00 PM and Saturday 10:00 AM – 6:00 PM (RAIN OR SHINE).

REGISTRATION: The goal of this event is to showcase local art and craft vendors, to give attendees an opportunity to purchase and support our local economy, and provide a day of remembrance and reflection of the Juneteenth Holiday. No items that could be construed as offensive or discriminatory will be allowed. **Vendors MUST list ALL types of goods they will be selling in their booth.** If goods failing to meet any of the above stated requirements are found within your booth, you will be asked to remove them. Recurring incidents will result in the vendor being asked to leave without refund. The Mount Clemens Downtown Development Authority and G.I.R.L. reserves the right to approve all items for sale and/or refuse booth space to any registrants not meeting show requirements.

FEES: Registration fee is \$100.00 for the Friday and Saturday..

SET UP: Friday from 8:00 AM – 10:30 AM, and Saturday from 8:00 AM – 9:30 AM. Vendors must be ready for sales by 11:00 AM on Friday and 10:00 AM on Saturday. After unloading, you will be required to move your vehicle to a designated parking lot. **YOU MUST PARK IN THE DESIGNATED PARKING LOT.** Parking passes will be provided to all participants. **NO early packing or tear down permitted.**

FOOD & BEVERAGE VENDORS: Vendors who give away or sell any food or beverage products in their booth are solely responsible for all health permits, rules, regulations, etc. Vendors must meet all county and/or state licensing requirements. If sampling or selling, please ensure adequate disposable for all plates, napkins, utensils, etc.

BOOTH INFORMATION: Booth size is 10' x 12'. All booths will be spaced eight to ten feet apart for comfort and safety. Vendors may purchase additional booth spaces if they require additional space. Booths will be positioned curbside. All participating vendors are to supply their own shelter, such as EZ-UP pop up tents. You must have your tent and other display items secure and properly weighted. Booth sitters for lunch breaks may be available, and many restaurants also offer food delivery to the booths.

ELECTRICITY: Limited electricity (one outlet) is available on site for a charge of \$50.00 for both days. You **MUST** state any electrical needs on the attached registration form including the amps and voltage of each appliance. Only **one** outlet per vendor is allowed.

SECURITY: Overnight security will be provided.

SALES TAX LICENSE: Vendors are responsible for their own Michigan Sales Tax license and insurance.

CONFIRMATION: You will receive confirmation of participation upon your paid registration. A vendor information packet will be mailed or e-mailed approximately two weeks prior to the event.

Please return your registration form, applicable fees, and a photo of sample items for sale by June 2, 2023. If you are a returning artist no photos are necessary. Payment can be made by check, cash, or money order. **Make checks payable to the Mount Clemens DDA and mail to: Mount Clemens DDA, One Crocker Boulevard, Mount Clemens, MI 48043.**

For more information, contact: Michelle Weiss at 586-431-6788 or e-mail to weissii@msn.com, Faith Lane 586 – 257-3522 or Shayna Kirk 586 – 354-8409.

****NO SUBLEASING PERMITTED****

**Downtown Mount Clemens
Juneteenth Festival 2023
June 16 – 17, 2023
Registration Form**

BUSINESS NAME: _____

CONTACT NAME: _____

ADDRESS: _____ CITY: _____

STATE: _____ ZIP: _____ EMAIL: _____

PHONE: _____ FAX: _____

WEBSITE (optional): _____

TYPE OF PRODUCT(S): _____

Select your preferred method of communication: _____ Email _____ Mail

Please indicate the number of booth spaces desired. The fee for each 10' x 12' booth space is \$100.00 per space. **Tents and tables are the sole responsibility of the vendor. Specify one or two days**

Friday, June 16 number of booth spaces _____ X \$50.00

Saturday, June 17 number of booth spaces _____ X \$50.00

Both days number of booth spaces _____ X \$100.00

TOTAL= _____

Please describe the items you will be selling. Attach photos or email photos to: weissii@msn.com

ELECTRICAL REQUIREMENTS: (Only one outlet per dealer. Cost is \$50.00 and payment must be included with registration fee.)

110 _____ 220 _____ AMPS: _____

TYPE OF APPLIANCE: _____ VOLTAGE: _____

Please read and sign the following exculpatory clause:

The Mount Clemens Downtown Development Authority takes no responsibility for any damage or loss to property owned Or displayed by the exhibitors, unless damage or loss results from gross negligence on the part of the Mount Clemens Downtown Development Authority or its agents. I understand that failure to abide by the term set out on the cover sheet to the registration may result in the loss of my space at the event and the forfeiture of my registration fee.

Authorized signature

Date

Please make check payable to the Mount Clemens Downtown Development Authority and return your registration form, applicable fees, and photographs by June 2, 2023 to: Mount Clemens DDA, One Crocker Boulevard, Mount Clemens, MI, 48043

For more information, call Michelle Weiss at 586 431-6788 or e-mail to weissii@msn.com